



BBP EMPLOYMENT APPLICATION

Welcome to **BBP** Restaurant. We are an equal opportunity employer, not to mention a Nice Place to work.

Thanks for applying to join the **BBP** Staff. Before you complete this application, we want you to know a little bit about working at **BBP**.

First, you need to recognize that this is a restaurant and as such, is busiest on weekends and holidays. You will be required to work at these times. If your lifestyle is not compatible with the realities of working nights, weekends (yes, Sundays) and holidays, please do not continue the process of filling out this application. By the same token though, we do try our best to accommodate your needs.

Second, you need to understand that at **BBP**, it's *everyone's* job to acquire and maintain customers. We have very high service standards and expectations of everyone who works here, including ourselves.

Third, we have a saying around here: "If you're not early...you're late." *It's your responsibility to know your schedule and be here ready to work on time.*

And finally, we conduct employee appraisals on a regular basis. It helps keep us all on the "same page".

Now let's get started.

As a successful employee here, you may learn valuable job skills including:

- Technical Skills (cooking, cashiering, serving, hosting)
- Customer Service Skills (selling, reading situations and problem solving)
- Social Skills (communication, working with others)
- Business Knowledge (inventory, store operations)
- Organization and Planning (time management, efficiency)
- Responsibility (supervising, training others)

As a **BBP** Staff Member, your most important job will be to satisfy guests. We satisfy guests by providing:

Cleanliness: Our guests like to eat in a clean, comfortable restaurant, served on clean plates with clean glassware and utensils.

Hospitality: Our guests expect friendly, courteous service. A smile, friendly greeting and gracious farewell will encourage them to return to BBP again and again.

Accuracy: Our guests expect to receive exactly the items they order, served in the correct fashion.

Maintenance: Our guests want to visit a restaurant that is well maintained on the interior and exterior.

Product Quality: Our guests want hot food served hot and cold food served cold. They expect orders to be presented neatly, with the correct portions of ingredients in each item.

Speed of Service: Our guests expect to receive their food in a timely fashion.

How to complete the Application:

Rule #1. Tell the truth.

Rule #2. We check references.

PERSONAL INFORMATION

How were you referred to us? _____

Full Name: _____ Phone: _____

Address: _____ City, State, ZIP: _____

Social Security #: _____ - - _____ Years at above address: _____

If you are under 18 and we require a work permit, can you furnish one? Yes ___ No ___

EMPLOYMENT DESIRED

Position: _____ Date you can start: _____

Are you employed now? _____ If so, may we inquire with them? _____

Are you interested in: Full Time Part Time Seasonal

EDUCATION

	Name of School	Years attended	Did you graduate?	Major
High School	_____	_____	_____	_____
College	_____	_____	_____	_____
Trade/Business/Culinary	_____	_____	_____	_____

LIST PREVIOUS JOBS – MOST RECENT JOB FIRST

Job #1:

Employer: _____ Position: _____

Supervisor _____ Dates of Employment _____

Salary \$ _____ May we contact this employer for a reference? _____

Reason for leaving: _____

Job #2:

Employer: _____ Position: _____

Supervisor _____ Dates of Employment _____

Salary \$ _____ May we contact this employer for a reference? _____

Reason for leaving: _____

Job #3:

Employer: _____ Position: _____

Supervisor _____ Dates of Employment _____

Salary \$ _____ May we contact this employer for a reference? _____

Reason for leaving: _____

PERSONAL REFERENCES

Reference

Phone

Relationship

_____	_____	_____
_____	_____	_____
_____	_____	_____

1. What are your schedule preferences and availabilities? Do you have any vacations planned in the next 12 months? If so, when?

2. What qualities do you feel that you possess that make you a good candidate for the position you are applying for?

3. What is your favorite restaurant?

4. Briefly describe your best dining experience:

5. Give us an example of what you feel constitutes great service:

6. What's the most challenging situation you have ever faced?

7. What was the outcome?

8. Is there anything else you would like to share with us about yourself?



Other Information

PRINT NAME: _____

DATE: _____

1. Are you legally eligible for employment in the USA?

Yes___ No___

(If yes, verification will be required)

2. In case of accident or illness, please contact:

Name: _____

Daytime Phone: _____

Relationship: _____

Address: _____

Legal Stuff:

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed; falsified statements on this application may result in dismissal. I understand and agree that, if hired, my employment is on an "at will" basis, and therefore, for no definite period; and may, regardless of the date of payment of my wages and salary, be terminated at any time with or without cause, and without prior notice. In the event I am employed, I understand that false or misleading information given in my application or interview(s) may result in discharge.

Signature: _____

Date: ____ / ____ / ____